

Guidance Application Procedures For OkACTE New Professional Award *Process Sheet*

Purpose: To contribute to the professional development of members recognized as potential leaders of their division and the association. Six awards will be given by OkACTE to provide funding to attend the ACTE conference. Each recipient will also receive a complimentary registration to the OkACTE Legislative Seminar.

Eligibility: The award will be given to an individual who has been a primary member of the Guidance Division no less than two, but no more than five years. The nominee must not have previously attended an ACTE Convention. Since the purpose of the award is professional development, award recipients are required to attend the entire convention, beginning with the Opening General Session through the Closing General Session including the Delegate Assembly.

Guidance Deadlines: **Application Nomination Form and Additional Documentation to Awards Co-Chair by *February 15, 2013* or before.**
Interview *March 8, 2013* Stillwater, OK

1. Submit a one page description of your current position and professional objectives. In addition, discuss your goals and vision for your professional development.
2. Submit a 1-2 page resume that will include:
 - a) Professional Memberships and Professional Association Activities (include dates of involvement)
 - b) Professional contributions, publications, presentations (include dates of these activities)
 - c) Educational and Work Experience
 - d) Civic and Community Involvement (include dates of involvement)
3. Submit the attached nomination form for this award.

Send award documentation to Guidance Awards Co-Chair:

Jil Gaylor
Tulsa Tech, P.O. Box 477200, Tulsa, OK 74147
918.828.3034 or Fax 918.828.3009
jil.gaylor@tulsatech.edu

Nominees will be scheduled for interviews on March 8, 2013, Stillwater, OK. After the interviews, one nominee will be selected as the Guidance New Professional and will be required to complete the OkACTE application procedures and documentation.

OKLAHOMA ACTE NEW PROFESSIONAL AWARD
APPLICATION/NOMINATION FORM Due February 15

OkACTE Division _____

Name of Nominee _____

Home Address _____
Street/PO Box City State Zip

Home Phone _____ E-MAIL _____

Employer _____

Business Address _____
Street/PO Box City State Zip

Business phone _____ E-MAIL _____

Position/Title _____

Number of Years in Career and Technology Education _____

OkACTE Membership ____ Years ACTE Membership _____ Years

Have you previously attended an ACTE Convention? Yes No

(Nominee must not have attended an ACTE convention in the past)

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NOTE: Nominees will interview on specified date. If nominee cannot interview on the specified date, his/her application will be withdrawn but he/she will remain eligible to apply for next year's award. If selected as New Professional then nominee must submit dossier to **OkACTE by April 30.**